

**2018 Balance of State HUD CoC Application Timeline:**

<b>Process</b>	<b>Date</b>
BoS Ranking Committee approved by CoC Steering Committee	July 17, 2018
HUD CoC NOFA and BoS Application Timeline and additional requirements for applicants published	July 5, 2018
Request for New Permanent Housing Projects sent to LPG lead for further dissemination	May 21, 2018 (Prior to NOFA) July 20, 2018 (DV projects)
Notify DHCD of interest for New Permanent Housing Projects	June 6, 2018 (first request deadline) July 25, 2018 (second request deadline)
BoS Scoring Matrix approval by CoC Steering Comm.	July 17, 2018
ESNAP Submissions for all renewal and new projects	Aug. 13, 2018
*Email submission of required supplementary materials to DHCD via dropbox  <a href="mailto:Andriea.ukrop@dhcd.virginia.gov">Andriea.ukrop@dhcd.virginia.gov</a>	Aug. 13, 2018
Applications and materials available in dropbox to Ranking Committee Members	Aug. 14, 2018
Ranking Committee Meeting	Aug. 21, 2018
Notification in writing (email) of Project Rankings and Funding for final ESNAP submission	Aug. 27, 2018
**Submission of Appeals	Aug. 29, 2018
Review of Appeals	Aug. 30, 2018
Notification of Appeals outcome	Aug. 31, 2018
Notification and approval of the Steering Committee	Sept. 3, 2018
Submission project corrections and edits in ESNAPS	Sept. 3-12, 2018
Final Priority Ranking published	Sept. 14, 2018
HUD CoC Application and Priority Ranking submitted in ESNAPS by DHCD	Sept. 14, 2018
CoC Application published on website	Sept. 14, 2018

**\* Supplementary Materials include:**

1. Application Addendum – to be provided, for new and renewal projects
2. Copy of ESNAPS Project Application and Attachments, for new and renewal projects
3. Renewal Projects only- Most recent project APR or an APR (via HCIS) ranging from the current grant start date and ending July 31, 2018

## **\*\* Appeals Process**

### **2018 Balance of State Continuum of Care Funding Appeals Process**

- Applicants will receive a summary of the ranking process on Aug. 27, 2018.
- Applicants that wish to appeal the ranking committee's decision must notify the Department of Housing and Community Development's CoC Program Coordinator (Andriea Ukrop, [andriea.ukrop@dhcd.virginia.gov](mailto:andriea.ukrop@dhcd.virginia.gov)) in writing via email no later than close of business Aug. 29, 2018 with the following information
  - Agency name and contact information
  - Project name
  - Specific reason for appeal
- **Applicant should note that the Ranking Committee will not use the appeals process as an opportunity to reconsider funding decisions without a clear explanation of the project's grievance with the transparency of grant application process.**
- The Ranking Committee will review all appeals and make final decisions on Aug. 30, 2018 via email vote.
- Applicants will be notified in writing of the appeal outcome not later than Aug. 31, 2018.